#### **Profitan KYC POLICY**

# (Valid from November 25, 2022)

Having regard for the safety of the users and due to the legal requirements of the Republic of Bulgaria, The European Union, United Kingdom and other countries, Profitan Sp.z o.o has implemented and started to use KYC policy (customer's identification), AML/CTF (Combating Money Laundering and Financing of Terrorism)

required from banks and other financial institutions.

The purpose of those policies is an effective combating of money-laundering and terrorist financing (AML / CTF) on our marketplace by proper identification of actual users of our accounts and supervision of their transactions. We shall identify and cease transactions made not only to purchase / sell NFT, but made mainly to hide criminal origin of money, finance illegal activity or other unlawful behaviours.

Specific provisions of our policies are confidential and for internal use only, in order to prevent their avoidance by dishonest or fraudulent users. We would like to introduce to you some of general rules and stipulations of our policies which directly concern you and affect our services we render.

### **USER'S IDENTIFICATION**

In the first place we are obliged to identify, beyond a reasonable doubt, identity of persons enabled to do transactions on our marketplace. This is the reason why we collects ID scans, which authenticity is verified with special software of professional external providers.

We require sending "selfie" or your recording with ID document in order to preclude possibility of using your documents by someone else. Verification of your likeness to the photo from your ID is made with use of special software of professional external providers or, in case of doubts, done manually by our customer support services.

In case of any doubts our customer support team will contact you to explain any concerns and solve the issues that arose.

If we cannot determine, beyond a reasonable doubt, that the documents you provided belong to you and are the authentic we won't be able to let you to execute any transactions.

### **USER'S IDENTIFICATION - COMPANIES**

In case of all legal entities (companies), the procedure is more stringent and depends on company's structure, country, etc. Primarily, we need to establish who is the owner of the

company, who can represent it, where the company is based and what is the business of the company.

Since standards regarding governmental documentation of legal entities is different in each countries, every time the verification of such users is do "manually" and is considerably more time consuming.

## TRANSACTIONS' MONITORING AND SUPERVISION

Using our proprietary software we also analyses all transactions that take place on our marketplace looking for suspicious and unusual behaviors. Such selected transactions are analysed by our AML specialists and evaluated if they do not provide significant AML / CTF risks or if they needed to be ceased and clarified with the User.

## **ADDITIONAL VERIFICATION**

When your trade volume rises, our AML / CTF verification duties increase as well. The same happens when your transactions are "flagged" as suspicious or unusual, or our verification of your person results in qualifying you as a person imposing significant AML / CTF risk. In such a cases we can require additional documentation proving your real, exact place of residence, education, occupation, as well as the source of money you are using on the exchange.

Unfortunately, If our AML specialists decide information received from you don't clarify our doubts, we will obliged to end our cooperation with you or even report your transactions to relevant authorities.

#### **BASIC AM / CTF RULES**

Our operating rules include *inter alia* as follows:

- 1. Profitan Sp.z o.o does not accept cash deposits or cash withdrawals in any cases.
- 2. Profitan Sp.z o.o does not accept any third parties' deposits on user's account, managing the account on behalf of somebody, joint or shared accounts, etc.
- 3. Profitan Sp.z o.o does not allow any exceptions in the field of documentation required from users.
- 4. Profitan Sp.z o.o reserves the right to refuse to process the User's transaction at any time, in case of suspicion of AML / CTF risk.
- 5. In accordance with the international law we are not obliged (or even forbidden) to inform our clients, if we report their behaviors as suspicious to relevant authorities.

#### **SANCTIONED COUNTRIES**

In accordance with our policies we do not open accounts and do not process transactions for citizens and residents of, as well as people staying in, countries where transactions are prohibited by international sanctions or their internal law regulations, or countries which based on various criteria selected by our AML team (for example Corruption Perceptions Index by Transparency International, FATF warnings, countries with weak anti-money laundering and terrorist financing regimes determined by European Commission) impose high AML / CTF high risk.

# Currently these countries are:

Afghanistan, Angola, Azerbaijan, Bahamas, Botswana, Burundi, Cambodia, Cameroon, Central African Republic, Chad, Congo, Cuba, Democratic Republic of Congo, Equatorial Guinea, Eritrea, Ethiopia, Ghana, Guinea Bissau, Haiti, Iran, Iraq, Libya, Madagascar, Mozambique, Burma, Nicaragua, North Korea, Pakistan, Panama, Rwanda, Sierra Leone, Somalia, South Sudan, USA (some states), Sri Lanka, Sudan, Syria, Tajikistan, Trinidad and Tobago, Tunisia, Turkmenistan, Uzbekistan, Venezuela, Yemen, Zimbabwe, American Samoa, Guam, Nigeria, Puerto Rico, Samoa, Saudi Arabia, US Virgin Islands, Belarus, Russia.

### **KYC VERIFICATION**

When your trade volume rise AML / CTF risk increases as well. That is why we have to introduce proper safety and verification duties. Currently our KYC / AML verification

	Level 1	Level 2	Level 3
Available	Cryptocurrency and	Cryptocurrency and	Cryptocurrency and
deposit/withdrawa	FIATs	FIATs	FIATs
I methods			
Buy limits	Oto 5,000	5,001 to 10,000	10,001 to 50,000
Sell limits	Oto 5,000	To 5,000 daily To 10,000 monthly	To 10,000 daily To 50,000 monthly
	ID verification	Utility bill	Source of funds
күс	Address data AML	Selfie	Source of wealth
		AML	Uniqe Selfie

You should remember that this model is a result of work and experience of our AML team and can be changed as legal requirements of countries changes as well as a result of gaining new knowledge and experience.